



Step Ten: Never Again Lose a Great Idea



"The biggest problem with communication is the illusion that it has taken place" – George Bernard Shaw

If you are like me, inspiration comes at the most inopportune times. Like when I wake up in the middle of the night. Maybe I'm driving. Or I don't have anything to write with or write on.

I've probably thought of, then forgotten, an entire book series of best-selling material that would increase my net worth and make my life a whole lot better.

[Verbal and Note Apps](#) Most everyone has an app or three for note taking. Problem is, I ask ten people to show me how they work, and most can only show a few basic features.

The purpose of this lesson is to learn how to use these apps like a pro. Do this and you will significantly increase your net worth. Good notetaking is that important!

I still have a notepad by my bed. Sometimes I wake up in the morning and don't remember writing something down from the middle of the night. But I'm glad I did. I'll say to Wifey, "This is a great idea, and I don't recall thinking or dreaming it!"

Over the years I've come to rely on a couple really cool mobile apps for taking notes. Sometimes inspiration is a fleeting thought and you need to capture the elusive idea before it can run away. Remember, short attention span here, and I need to record such thoughts quickly or they'll be gone for good.





[Evernote](#)

Capture, organize, and share notes from anywhere. Your best ideas are always with you and always in sync.

(Free) – iOS, Android, Windows Phone

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[The EverNote App](#) lets you manually and verbally take notes. You can snap photos and create To Do Lists. My main objective is note taking, but it's nice to have the To Do List option. Personally, I prefer Evernote for my note taking app.

1. Share notes and whole notebooks
2. Take pictures and attach to a note
3. Record voice memos and audio messages
4. Attach files like spreadsheets and images
5. Perform a search within a PDF file
6. Scan text in a photo
7. Set reminders
8. Create check boxes for your to-do list
9. Sync automatically with all your devices and view them offline

The Shared Section has gotten even better – you can filter the list of shared content then spend less time searching. Just enter a word from the title of the note or notebook or the name of who shared with you.



[Google Keep](#)

Capture what's on your mind.

(Free) – iOS, Android, Windows Phone.

According to Google Play, “Google Keep is another note taking app that supports voice recording. The voice recordings can’t be overly long or ornate, but it’s still a good option if you need something quick and simple. Like Evernote, the recordings can be accessed on your phone or on PC/Linux/Mac using Google Drive. Along with the voice recording, you can take text notes, picture notes, and list notes if you need to. It’s completely free to download and use, which is another bonus.”

[What Can Google Play Do for You:](#)

1. Capture inspiration when it strikes! Keep is simply the quickest way to offload ideas, thoughts, and to-dos without losing focus
2. Create notes and lists, set time and place reminders, and check off your completed tasks
3. Add a collaborator to your notes and lists, then get things done together
4. Add photos and drawings, or just draw on your photos
5. Dictate your thoughts. Keep will transcribe them for you
6. Search notes by automagically created topics
7. Group notes together with #labels
8. Color notes for easy scan ability
9. Access your notes on any device. synced automatically to your phone, tablet, watch, and laptop via the Google Keep website, or Chrome app
10. Use “Ok Google” voice commands to “take a note” or “add to to-do list”

As always, YouTube has How to Videos to help you learn the finer points of an app.

[How to Use Google Keep](#)



[Google Keep vs Evernote](#) I love watching YouTube videos for comparing two competing products or services. Even for simple apps I find there are many cool features I did not know about.

Still not satisfied with either Google Keep or Evernote? Here are a couple links with additional apps to check out:

[10 best voice recorder apps for Android](#)

[7 Best Note Taking Apps](#)

[Oh By The Way](#) Letting great and mediocre ideas fade from memory is a bad habit we all have developed throughout our life. The reasons are endless: too busy, distracted, it was a dream quickly faded, lazy, we didn't recognize that it was a good idea, etc. The only way to slay your negative routines is to replace them with positive ones and new ways of doing things (see Recommended Reading below).



[Call to Action](#) Never ever lose a thought, idea or inspiration again for the rest of your life. Find at least one new or existing note-taking app, find out everything you can about the app, and master it.

Recommended Reading

[Developing Good Habits: Start Small and Make Big Difference to Live a Better Life](#) (84 pages)



Your routine is the biggest habit standing in your way to learning how to change your habits and get the life you really want, in this book we have introduced and outlined the top skills that, when used together, empower you to do what so few can do—successfully change your habits.